

Minutes of Annual Meeting  
Of  
McCutchanville Cemetery Association

A meeting of the Trustees of the McCutchanville Cemetery Association was held on January 20, 2018 at the McCutchanville Community Church at 7pm.

Present: Paul Gene Swope, President	Absent: Don Moffett
Kurt Georgesen, Secretary/Treasurer	Walter Koch
Eddie Moll Jr., Vice President	Merl McCutchan
Glen Schlensker, Internment Specialist	Visitors: Diane Schlensker
Kent Burrese	Cheryl Robertson
Allen France	Val Fehd

The minutes from the previous meeting (January 16, 2017) and the financial report for 2017 were read to those present, and motions made to be accepted for approval by Eddie, 2nded by Kent approved unanimously.

The fee for cemetery plots shall be maintained at \$750 for 2018 (paid in full amount), and \$250 burial maintenance fee reaffirmed by unanimous approval. Any cremations are subject to the same closing fee, and to allow, not more than two internments per burial plot.

Proposal renewed to cut and trim the old yew hedge that has overgrown onto the fence on the north side of the West cemetery. Board will reconfirm approval from neighbor Mike Lewis, whom had been spoken with before, that he is in agreement on the matter. Board reaffirmed best to do all work from the cemetery side of the fence, Allen has offered to donate the use of his chipper, Kurt offered to take chips to his property, reconfirmed.

Proposal renewed to scan any deed copies in our files so as to have an electronic copy, only for back-up and not public information, also copies of old ledger book of minutes. This should help prevent fraudulent attempts by hackers, con-artists, etc. Paul and Kurt will work on it together. Paul also suggested someone become familiar with the website updating.

Paul Gene Swope for President, Kurt Georgesen as Secretary/Treasurer, and Eddie Moll as Vice president for 2018 was affirmed by motion with unanimous approval. It was suggested that Eddie should train or work with Paul to become familiar with the cemetery's routine business, Glen would call Merl and Donnie to help with spotting for memorials.

Opening and closing of graves, reaffirmed to be done by Glen Schlensker et al. as designated grave diggers. The position of Sexton, was left to Glen and Kurt to share in said duties. Paul reaffirmed the motion to have the cemetery maintenance continue on same as in 2017, with unanimous approval. Discussion of searching for affordable stone straightening sources, and fencing repairs by Kansas road pending road expansion. Reaffirmed families should be responsible for their stones straightened as necessary.

Unanimous approval for military service plaque for Charlie Moffett to be installed near Malcolm's so as not to interfere with mowing.

Discussion of additional property acquisitions by Paul, if any become available i.e. (old parsonage 1.9 acres, no sewer access). Motion made to adjourn at 8:35 pm.

Kurt suggested to have meetings scheduled after Jan.31<sup>st</sup>, due to banks not required to send annual 1099-INT statements until said date, unable due to church meeting on the date.

Items of Review:

Computerized Mapping Research:

Paul Swope mentioned his mapping of the graves and plot, which he will continue to digitize the records. Paul informed the board of his upkeep of the cemetery's website that was registered last year, with all the index card information and known grave sites listed.

Recorded Revision of Bylaws:

Paul Swope recorded the revision copies of the 1993 Revised Bylaws of (April 21<sup>st</sup>, 1908 original), that were approved at the 2009 meeting: (1) General members(Article III, 1), shall designate living purchasers of lots, and those lots held as a result of descension, limited to one representative of said ancestor. (2) Quorum of Members Meeting(Article IV,5) , was to be 25% of the eligible votes present, which could be cast to: call to have a special meeting of the members, election of directors, and to vote on any motion or item submitted by the Board of Directors for a membership vote.

Maintenance will insure complete mowing, limb removal, and safe mowing practices so as not to damage stones, vaults, and the fence, and to limit injury. This would include push mowing and lawn trimming, hole filling, and stone straightening.

It has been reaffirmed by board of situation of single or triple lots left in settings need to be sold as 'opportunities present'. Some cemeteries require purchase of plots in pairs. Kurt has suggested allowing fence aisle lot sales to adjoining family lots, on condition, to use flush grave markers, so as not to restrict mower access.

Stone foundation rule reaffirmed of 18 inches deep with a 6 inch thick collar stone, creating a 4 inch border, and located between the stone and the foundation (poured solid concrete set level bottom). It is suggested to research cost of resetting old stones that have fallen.

Additional Commemorative Markers Position: Notarized letters of permission to alter or add.

\*Addendums: Rulings and laws for cemetery owners in the State of Indiana of note: law states cemetery can repay original purchase price to plot holders; after 50 years, must send letter to last known address, then put advertisement in local paper, then the owner(s) have 60 days to reply.

\*Indiana Court Ruling on opening/closing graves by contractors can be specified by cemetery owners, and if not approved, can be denied access to property. This is based on Indiana law for cemetery operator's right to unencumbered upkeep of grounds in perpetuity and final say in what can be done to plots as to custom and by-laws (sic. Association).

Kurt Georges  
Secretary