

Minutes of Annual Meeting
Of
McCutchanville Cemetery Association

A meeting of the Trustees of the McCutchanville Cemetery Association was held on February 10, 2020 at the McCutchanville Community Church at 7pm.

Present: Paul Gene Swope, President	Allen France
Kurt Georgesen, Secretary/Treasurer	Walter Koch
Eddie Moll Jr., Vice President	Merl McCutchan
Glen Schlensker, Internment Specialist	Don Moffett
Kent Burress	

The minutes from the previous meeting (February 11, 2019) and the financial report for 2019 were read to those present, and motions made to be accepted for approval by Eddie, 2nded by Glen, approved unanimously.

The fee for cemetery plots shall be maintained at \$1000 for 2020 (paid in full amount), and \$350 burial maintenance fee, reaffirmed by unanimous approval. Any cremations are subject to the same closing fee, and to allow, not more than two internments per burial plot. Glen confirmed that burial vaults should continue to be of structurally rigid, and long-lasting material, to prevent caving-in.

Walt informed board that the trash service for the waste containers had been cancelled due to an excessive amount of non-cemetery garbage found on both sides. Walt will inquire into a better rate for trash service, and to post a sign for proper use thereof. Kent mentioned the need for new flags for Memorial Day. Donnie and Walt would inquire of the American Legion as a supply source.

Paul has a new copier to scan any deed copies in our files so, as to have an electronic copy, only for back-up and not public information, also copies of old ledger book of minutes. This should help prevent fraudulent attempts by hackers, con-artists, etc. Paul and Kurt will work on it together. Paul also suggested someone become familiar with the website updating with he and Paula.

Paul Gene Swope for President, Kurt Georgesen as Secretary/Treasurer, and Eddie Moll as Vice president for 2020 was reaffirmed by motion, 1st Kent, 2nd Donnie, with unanimous approval. It was affirmed that Eddie could train or work with Paul to become familiar with the cemetery's routine business, Glen would call Merl to help with spotting for memorial stones.

Opening and closing of graves, reaffirmed to be done by Glen Schlensker et al. as designated grave diggers. The position of Sexton, was left to Glen and Merl to share in said duties. Kurt will look for a mowing business to continue grass mowing and weed-trimming, and to keep cost efficiency in mind. Discussion made of searching for affordable stone straightening sources, and to wait on fencing repairs by Kansas road pending road expansion. Reaffirmed families should be responsible for their stones straightened as necessary.

Discussion of additional property acquisitions by Paul and Walt, if any become available i.e. County road project shall replace parking area with adjacent parking not to be less than current available area, and access. Motion made to adjourn at 8:30 pm.

Annual meetings will be scheduled after Jan.31st, due to banks not required to send annual 1099-INT statements until said date, availability in February due to church meetings.

Items of Review:

Computerized Mapping Research:

Paul Swope mentioned his mapping of the graves and plot, which he will continue to digitize the records. Paul informed the board of his upkeep of the cemetery's website that was registered last year, with all the index card information and known grave sites listed.

Recorded Revision of Bylaws:

Paul Swope recorded the revision copies of the 1993 Revised Bylaws of (April 21st, 1908 original), that were approved at the 2009 meeting: (1) General members(Article III, 1), shall designate living purchasers of lots, and those lots held as a result of descension, limited to one representative of said ancestor. (2) Quorum of Members Meeting(Article IV,5) , was to be 25% of the eligible votes present, which could be cast to: call to have a special meeting of the members, election of directors, and to vote on any motion or item submitted by the Board of Directors for a membership vote.

Maintenance will insure complete mowing, limb removal, and safe mowing practices so as not to damage stones, vaults, and the fence, and to limit injury. This would include push mowing and lawn trimming, hole filling, and limited stone straightening.

It has been reaffirmed by board of situation of single or triple lots left in settings need to be sold as 'opportunities present'. Some cemeteries require purchase of plots in pairs. Kurt has suggested allowing fence aisle lot sales to adjoining family lots, on condition, to use flush grave markers, so as not to restrict mower access.

Stone foundation rule reaffirmed of 18 inches deep with a 6 inch thick collar stone, creating a 4 inch border, and located between the stone and the foundation (poured solid concrete set level bottom). It is the owner of the plots responsibility, to reset old family stones that have fallen.

Burial vaults are to be of structurally rigid, and long-lasting material, to prevent caving-in.

Additional Commemorative Markers position: Notarized letters of permission to alter or add.

*Addendums: Rulings and laws for cemetery owners in the State of Indiana of note: law states cemetery can repay original purchase price to plot holders; after 50 years, must send letter to last known address, then put advertisement in local paper, then the owner(s) have 60 days to reply.

*Indiana Court Ruling on opening/closing graves by contractors can be specified by cemetery owners, and if not approved, can be denied access to property. This is based on Indiana law for cemetery operator's right to unencumbered upkeep of grounds in perpetuity and final say in what can be done to plots as to custom and by-laws (sic. Association).

Kurt Georges
Secretary